

**STUDY ABROAD/DISNEY CO-OP/INTERNSHIPS  
SIUE UNIVERSITY HOUSING**

\_\_\_\_\_  
(Student name)

\_\_\_\_\_  
(Student ID/SS number)

I am canceling my University Housing contract for the \_\_\_\_\_  
(Spring/Fall and year)

term to participate in \_\_\_\_\_  
(Name of program)

I have provided a letter from the department chair confirming my participation. I understand that no cancellation fee will be charged to my account because of my participation in this program

\_\_\_\_\_ I WILL NOT need University Housing for the following term. Please close my housing file.

\_\_\_\_\_ I WILL need University Housing for \_\_\_\_\_. Below listed is  
(Spring/Fall and year)  
my contact information. I will include my family's contact information for purposes of contract payment. Also listed is/are name(s) of roommates who may pull me through the reservation process.

\_\_\_\_\_  
My Email Address(es)

\_\_\_\_\_  
My Cell Phone Number

\_\_\_\_\_  
Proxy Representative Name

\_\_\_\_\_  
Proxy Rep Phone Number

\_\_\_\_\_  
Requested Roommate(s') Name(s) and ID Number(s)

\_\_\_\_\_  
Desired Area of University Housing and Type of Space Requested

\_\_\_\_\_  
Signature and Date

Office use only:

Reservation form \_\_\_\_\_

Contract signed/paid \_\_\_\_\_

Assigned to \_\_\_\_\_ Term \_\_\_\_\_ Notes \_\_\_\_\_