

**GRADUATE ASSISTANTSHIP APPLICATION**  
**Management & Marketing, Box 1100**  
**Southern Illinois University Edwardsville**  
**Edwardsville, Illinois 62026-1100**

TODAY'S DATE: \_\_\_\_\_

Last Name	First Name	Middle Initial	
Street	City	State	Zip Code
Area Code & Telephone Number	E-mail Address	800-Number	

**Circle One**

Have you been admitted to the MBA or MMR program?  
 If yes, which one and when? \_\_\_\_\_  
 If no, to what graduate program have you been admitted and  
 when? \_\_\_\_\_

Yes    No

Have you taken:

- The GMAT? If yes, score received: \_\_\_\_\_ Yes    No
- The TOEFL? If yes, score received: \_\_\_\_\_ Yes    No
- Other Graduate School qualifying examinations?  
 Specify types and scores, for example, LSAT: \_\_\_\_\_ Yes    No

Semester and year that you plan to begin classes: \_\_\_\_\_

Semester(s) and year(s) you wish to receive a graduate assistantship: \_\_\_\_\_

Have you had a previous graduate assistantship at SIUE, and if so, during which semester(s) and  
 for what department(s)? \_\_\_\_\_

Do you have a scholarship, fellowship, etc.? \_\_\_\_\_

If so, please identify: \_\_\_\_\_

Undergraduate & Graduate Degrees and Majors	Date Earned or Expected	Name of Institution	Grade Point Average and Scale

Name of Present or Previous Employer	Type of Work	Dates Employed	
		From:	To:
		From:	To:
		From:	To:

What percentage appointment do you prefer? 25 percent (10 hours of work per week)   
50 percent (20 hours of work per week)

*NOTE: The School of Business does not permit individuals with 50 percent appointments to accept additional employment, either within or outside the University. Individuals with 25 percent appointments may accept additional employment up to a maximum of 10 additional hours per week.*

Of the following types of assignments, indicate your first, second, and third choices:

- \_\_\_\_\_ Research assistant to faculty
- \_\_\_\_\_ Graduate assistant to department or program
- \_\_\_\_\_ Teaching assistant/tutor

**SKILLS:**

- With which computers/computer systems do you have proficiency? \_\_\_\_\_  
\_\_\_\_\_
- With what software? \_\_\_\_\_
- Foreign language proficiency? \_\_\_\_\_  
\_\_\_\_\_
- Have you taken Calculus? \_\_\_\_\_ Statistics? \_\_\_\_\_
- Where and what level courses have you taught? \_\_\_\_\_  
\_\_\_\_\_
- Data processing proficiency? \_\_\_\_\_
- Word processing proficiency? \_\_\_\_\_

Please **attach a resume** and send the completed application form to:

Management & Marketing Department  
Box 1100, Founders Hall 2120  
Southern Illinois University Edwardsville  
Edwardsville, Illinois 62026-1100

OR e-mail to: [mgmtmktggahire@siue.edu](mailto:mgmtmktggahire@siue.edu)